



mate2Manager

Can we still be mates? For people moving into a leadership role for the first time, the reality of managing your mates can be a challenge. How do you; coach and develop individuals? Have a difficult conversation? Address performance issues? Inspire, set goals and build a great team?

That's why we developed mate2Manager. Over 8 practical and informative modules, first-time managers learn how to navigate the transition from mate to manager.

Module 1 MANAGING YOUR MATES



Focus on the transition from 'me' to 'we', and from follower to leader.
Gain an appreciation of the challenges of moving from one of the team to the person in charge and how to respond appropriately
Learn how to form new peer networks and reframe relationships
Gain practical tips for managing people, tasks and performance
Develop an Action Plan to bring the lessons of the workshop back to the workplace.

Module 2 UNDERSTANDING YOURSELF AND YOUR IMPACT ON OTHERS



Learn more about yourself as a leader and your impact on others.
Look at behavioural preferences which helps us understand how we can best interact with each other.
Recognise those things that stand in the way of a team performing at its best and learn what action to take to remove these roadblocks.
Populate your Action Plan to bring the lessons of the workshop back to the workplace.

Module 3 CREATING A HIGH-PERFORMING TEAM



Gain an understanding of the stages of team development.
Recognise those things that stand in the way of a team performing at its best and learn what action to take to remove these roadblocks.
Populate your Action Plan to bring the lessons of the workshop back to the workplace.

Module 4 COMMUNICATING WITH IMPACT



Increase an awareness of your own communication style and areas for development.
Gain greater confidence in your ability to have a challenging conversation.
Learn practical tools to add impact to your communication.
Understand your team members' communication style and engage them more effectively.
Populate your Action Plan to bring the lessons of the workshop back to the workplace.

Module 5 MENTORING AND ROLE MODELLING IN THE WORKPLACE



Learn how to use your skills and knowledge to mentor your team. We expand on the Teach Don't Tell concept from Module 1.
We also look at what makes a great role model and how you can practice role modelling as a leader within your team.
Populate your Action Plan to bring the lessons of the workshop back to the workplace.

Module 6 MANAGING WORKPLACE PRIORITIES



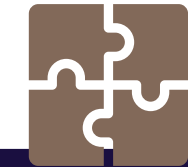
Develop the skills to effectively manage your time and prioritise the workflow within your team.
Identify those tasks you need to 'Do' 'Plan' 'Delegate' and 'Dump'
Populate your Action Plan to bring the lessons of the workshop back to the workplace.

Module 7 ACHIEVING TARGETS THROUGH EFFECTIVE GOAL SETTING



Develop the skills to achieve team targets by effectively setting goals and communicating and motivating your team.
Populate your Action Plan to bring the lessons of the workshop back to the workplace.

Module 8 BUILDING RESILIENT TEAMS



Develop the skills to build a resilient team and a healthy workplace.
Create an environment where your team feels safe to speak up.
Populate your Action Plan to bring the lessons of the workshop back to the workplace.